

Computer Repair Technician

Renewed Computer Technology (RCT) is a non-profit organization which manages a number of programs, the largest of which is the Computers for Schools (CFS) Program in Ontario.

RCT's mandate for the CFS program is to provide youth between the ages of 16-30 years with hands on work paid experience for approximately 6-7 months in order to pursue their careers in the IT industry.

The position involves the assessing, assembling & repair of donated computers for distribution to schools, charities & low income families as well as inventory and ERP training and work experience.

Main Responsibilities:

- Disassemble, inspect and test computer equipment that is donated for reuse or recycling
- Inventory of computer equipment and associated parts – warehouse & ERP
- Training in the use of the ERP system
- Assemble computer packages for delivery to our customers
- Diagnose and locate computer component equipment faults
- Install computer software programs as per the customer's request
- Quality Check of completed assemblies to ensure a high quality product
- Adjust, align, replace or repair computer equipment, assemblies and software
- Clean, verify and package computers for delivery to customers
- Special projects as required
- Shop cleaning duties as assigned

Qualification and Experience (as per our funding requirements):

- Must have a high school diploma
- IT certification such as A+ is an asset
- A minimum of 1 year experience in computer hardware is required
- NOTE: Please read program qualifications criteria below required for this internship

Knowledge and skills

- Strong computer hardware and software knowledge
- Good communication skills
- Be able to work in a team environment
- Prompt and reliable
- Ability to focus on task at hand, self-motivated
- Attention to detail and quality is required
- Physically able to lift computers and monitors
- *Please note that this is a warehouse environment

Program requirements:

This position is an ESDC funded program under the Youth Employment Strategy program and has strict qualifying criteria as follows:

- Applicants must be between the ages of 16 and 30 years
- Must be a high school graduate

- *Only the following 3 status:* A Canadian citizen, permanent resident, or person who has been granted refugee status in Canada - **NOTE: work permits do not qualify for this program**
- Legally entitled to work according to the relevant provincial legislation and regulations
- Must not be previous participants in a ESDC youth funded program
- Not in receipt of Employment Insurance (EI) benefits

RCT is an equal opportunity employer and embraces inclusion and diversity in the workplace.

DETAILS TO INCLUDE IN THE JOB POSTING:

Contract term: Approximately 6 - 7 months

Job Type: Full-time

Salary: \$14.00 /hour